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**PARKING
Facility
Checklist**

Safety Tool Box January 2001



**Winnipeg
Committee for
Safety**

Parking Facility Checklist

January 2001

Safety Audit Checklist for Underground and Multi-Level Parking Facilities

Name of the parking facility: _____

Number of levels: _____

Address of the parking facility: _____

Parking facility type:

Underground Above Ground Combination

Date: _____

Day of Week: _____ Time: _____ AM PM

Audited By: _____ Phone Number: _____

1. General Information

Why was the parking facility chosen for a safety audit?

What is your initial reaction on entering the parking facility?

What four (4) words best describe this parking facility?

*Sketch the safety audit site below or use a separate piece of paper.

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* Remember to sketch each level of the parking facility on separate pieces of paper



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2. Lighting

Are light fixtures safeguarded from breakage by wire, glass or other protection? Yes No

Is the lighting consistent throughout the parkade (e.g. few shadows and dark corners)? Yes No

If no, explain: _____

Are the walls of the parkade painted a light colour to enhance the lighting? Yes No

Are the stairwells or elevator areas well lit? Yes No

3. Sightlines & Potential Entrapment Sites

Can you clearly see what is ahead of you? Yes No

If no, indicate the sight obstruction(s) and the location:

<i>Obstruction</i>	<i>Location</i>
<input type="checkbox"/> Sharp blind corner	_____
<input type="checkbox"/> Stairwell	_____
<input type="checkbox"/> Wall	_____
<input type="checkbox"/> Pillar	_____
<input type="checkbox"/> Other (specify)	_____

Are potential entrapment spots, such as storage rooms, kept locked? Yes No

In residential parking facilities, are all doors that lead to the apartment complex locked? Yes No



4. Signage

Do all exit doors and stairwells have signs identifying where they lead? Yes No

If no, explain: _____

Are there signs posted indicating where to report maintenance concerns? Yes No

If yes, where are they posted? _____

In a commercial parkade, are there directional signs that help to identify where you want to go? Yes No

For a multi-level parkade, are the various levels clearly marked, or are there identifiable features to indicate where you have parked (e.g., colour-coded levels/areas, large numbers/symbols, etc.)? Yes No

Are the parking spots numbered? Yes No

Are signs posted detailing the hours of operation? Yes No

5. Surveillance

Is the parking facility patrolled? Yes No Don't Know

If yes, how often? _____

Are there signs posted signifying that the area is patrolled? Yes No

Are there emergency telephones on each level? Yes No

If yes, do these telephones have illuminated telephone signs? _____

Are there intercoms for public emergencies? Yes No

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If yes, where are they installed? _____

Who monitors the intercoms? _____

Would you recommend that intercoms
or additional intercoms be installed? Yes No

If yes, where? _____

Are there video cameras installed? Yes No

If yes, where are they installed? _____

Who monitors the cameras? _____

Would you recommend that this parking facility
install (additional) video cameras? Yes No

If yes, where? _____

Is there an attendant on duty? Yes No

If yes, elaborate on where the attendant booth is located.

Additional Notes:

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6. Maintenance

Does the parking facility look cared for? Yes No

Is litter lying around? Yes No

Is there graffiti on the walls? Yes No

If yes, where? _____

Are there signs of vandalism? Yes No

If yes, where? _____

7. Positive Elements

What things did you like about the site that tended to help make the area feel safer? Please give details.

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